

# Minutes – 8<sup>th</sup> PSG discussions

*Visio-Conference, 1<sup>st</sup> October 2009*

Chair & Reporter: Raphaëlle Gauthier (HESPUL)  
 Béatrice Couturier\*– Grand Lyon  
 \* had to leave before end (sudden emergency)



## Participants/8<sup>th</sup> PSG:

Grand Lyon (Lyon)	Zaragoza (ZAR)	Regione Lombardia (LOM)
Béatrice Couturier*– Grand Lyon (GL) Marc Jedliczka - Hespul Raphaëlle Gauthier- Hespul Malorie Clermont- Hespul Odile Charvin – Hespul Maxime Valentin (excused) - SPLA Lyon Confluence Pierre Joutard (excused) - SPLA Lyon Confluence	Javier Celma- Ayto José Andrés López - UNIZAR Susana Pérez- UNIZAR Juan Rubio del Val - SMZV Paloma Bozman- SMZV Luis Vela- EVZ (Ecociudad) Miguel Angel Portero -EVZ	Gabriele Boccasile

## Introduction:

Raphaëlle Gauthier (Hespul), on the behalf of the “project coordination”, presents the main items of this 8<sup>th</sup> PSG.



**8th PSG's items- Oct.'09**  
 Plan & Introduction

- ✚ **Administrative & Financial items:**
  - Update on validation process on Year 3 Reports/ 4th EC pre-payment
  - Follow-up of the signature process- of Consortium Agreement V3
  - Update on prolongation request (process to be determined)
- ✚ **Implementation issues:**
  - Rejection of Year 3 Activity Report & lessons learnt
- ✚ **Management aspects:**
  - Lombardy's case & its future involvement in the implementation
  - Revision of management structure & responsibilities (Leadership)
- ✚ **Calendar for next PSG meetings**
  - Date to be fixed for 9th REN Meeting (Zaragoza)
  - Calendar for the 10th REN Meeting (Visio conference)

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**Administrative & Financial items**

- ✚ **Update on validation process on Year 3 Reports**
  - ✓ Year 3 Management Report = unofficial validation
  - ✓ Year 3 REVISED Activity Report = not yet officially validated
  - ✓ EC 4th Pre-payment : ready to be released, but need official validation to go on.
- ✚ **Follow-up on signature of Consortium Agreement-V3**
  - ✓ Identification of a process to be followed
  - ✓ Update on translation in Zaragoza?
- ✚ **Update on REN prolongation request (presented 24/06)**
  - ✓ No official feedback on it, except 2 "points":
    1. The wind turbine project : "*fast solution to be found*"
    2. "*Very poor level of activity developed by Italian partner, that could question their actual participation in the contract.*"
  - ✓ Future meeting with DGTREN - **13/10/2009** (BXL)
  - ✓ Discussion on a « way to proceed »

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### **On "Follow-up on signature of Consortium Agreement- V3"**

Hespul reminds that this version has been adopted by the PSG during its 7<sup>th</sup> session. However, the signature process has not been finalised since this last meeting. Therefore, there is a need to settle a clear process in order to terminate this collective signature's process.

#### **Decision & Process to be followed:**

After discussion, it has decided that:

1/ Hespul will re-send this *V3 Consortium Agreement* copy to the ZAR community, to be re-translated (Ayto./ University of Zaragoza).

2/ In the meantime, Grand Lyon's community will finalise to make signed this Version 3 to ALL its partners

3/ Once Grand Lyon's community will finalise this intra-community signature process, Hespul will send it to the University of ZAR, as local coordinator. This later will finalise this signature process within all its partners, in order to be given to the project coordinator (Hespul).

END of this process => to be finalised by next 9<sup>th</sup> RENAISSANCE Meeting, planned in Spring 2010 in Zaragoza

### **Update on REN prolongation request**

Hespul made a short update on the REN prolongation request, stating that there was no fresh news about it, by now. However, Hespul should have more precise information about the RENAISSANCE request for prolongation, by attending the DG TREN Meeting (with Project coordinator & technical officer), planned on the 13<sup>th</sup> /10/2009.

- **About the wind turbine project:**

Hespul then asks to ZAR representatives if there was news about the wind turbine issue, and ECyR participation. UdZ answers that the ZAR community has had a local meeting (CSG), on the 30<sup>th</sup> September 09. During this CSG meeting, it has been decided that the wind turbine project as mentioned in the initial contract should be abandoned. Then, alternatives to this wind turbine installation have been discussed amongst partners. ECyR (ENDESA) came with a quite specific proposal, on replacing the wind turbine by installing a Concentrating Solar Power (CSP)- with stirling engine system. Since this proposal was new, and is focusing on experimental R&D activities, while other options were also considered by other ZAR partners (such as further developing refurbishment activities, and/or to install more PV systems), no decision could be taken at this point. ZAR community has asked ECyR (ENDESA) to clarify its proposal, especially on technical aspects, to measure the relevance of its proposal.

- **About Lombardia's involvement:**

See further, comments below slide 5.

## Decision & Process to be followed:

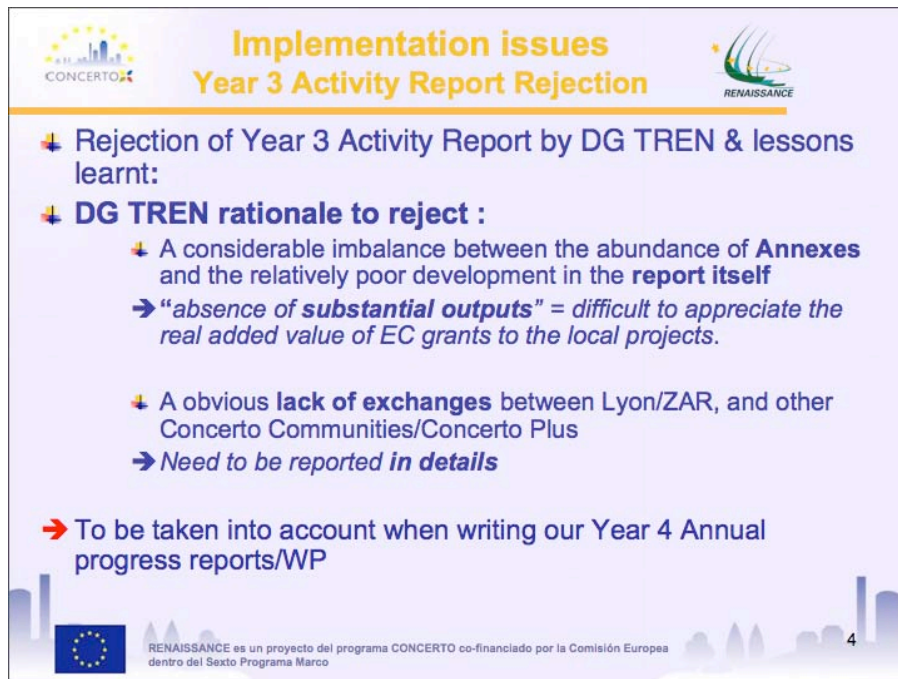
Keeping in mind the 13/10/2009 DG TREN meeting, and after discussions and clarification, it has been decided:

1/ ZAR community will produce by the end of next week (10/10/2009) a short note (in English) that summarises the 3 main options on the table, as alternative for the wind turbine, keeping in mind that all these 3 options would be feasible only if RENAISSANCE project 's got a prolongation to be implemented.

2/ Hespul (Project coordination) will present this note to DG TREN's technical officer, during 13/10/09 Brussels' meeting, to get his reaction (feasibility).

3/ Hespul will get back to PSG members with updates on prolongation, and the methodological, legal and financial aspects to be followed in due time.

4/ by early November 2009, ZAR community should see clearer on what should be done to eventually replace the wind turbine project.




**Implementation issues**  
**Year 3 Activity Report Rejection**

- ✚ Rejection of Year 3 Activity Report by DG TREN & lessons learnt:
- ✚ **DG TREN rationale to reject :**
  - ✚ A considerable imbalance between the abundance of **Annexes** and the relatively poor development in the **report itself**
    - “absence of **substantial outputs**” = difficult to appreciate the real added value of EC grants to the local projects.
  - ✚ A obvious **lack of exchanges** between Lyon/ZAR, and other Concerto Communities/Concerto Plus
    - **Need to be reported in details**
- To be taken into account when writing our Year 4 Annual progress reports/WP

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**Management issues**  
**Lombardy implementation**

- ✓ Lombardy's case & its future involvement in the implementation
- ✓ ERSAF's involvement - Who ? What ?
- ✓ Clarification on future tasks to be developed under:
  - ✓ Wood-fuel supply chains Assessment and organisation (WP1.3)
  - ✓ Commercial & Fiscal solutions (WP1.4)
  - ✓ Socio Economic Research (WP1.5)
  - ✓ Dissemination & Promotion (WP4)
  - ✓ Training Activities (WP5)
- ➔ Open discussion with Lombardy representative
- ➔ Identification of process to strengthen future collaboration with other partners (from Lyon, Zaragoza)

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### **Lombardy implementation and future involvement**

Hespul asks Lombardy representative about LOM's involvement from now until the end of the project, stressing the fact that DG TREN officers were becoming sceptical about LOM's inputs.

LOM representative (Gabriele Bocassile) explains that ERSAF could not really get active during 2009, due to administrative and fiscal reasons. Indeed, ERSAF's budget had been already adopted, when LOM got the official DG TREN confirmation about its request of budget modification to implement RENAISSANCE. Therefore, ERSAF could not really get mobilised due to a lack of a specific line under its 2009's budget. Since this aspect is now corrected, ERSAF's involvement to implement RENAISSANCE project shouldn't be a problem for the coming years. ERSAF has now a 2010 Action plan, where RENAISSANCE has its own line of "actions" (and budget).

### **Decision & Process to be followed:**

Keeping in mind the 13/10/2009 DG TREN meeting, and after discussions and clarification, it has been decided:

1/ LOM representative will produce by the end of next week (10/10/2009) a note (in English) that details:

- WHAT is planned by ERSAF staff, to implement WP1.3, WP1.4, WP1.5, WP4 & WP5, according to 2 different scenarios:

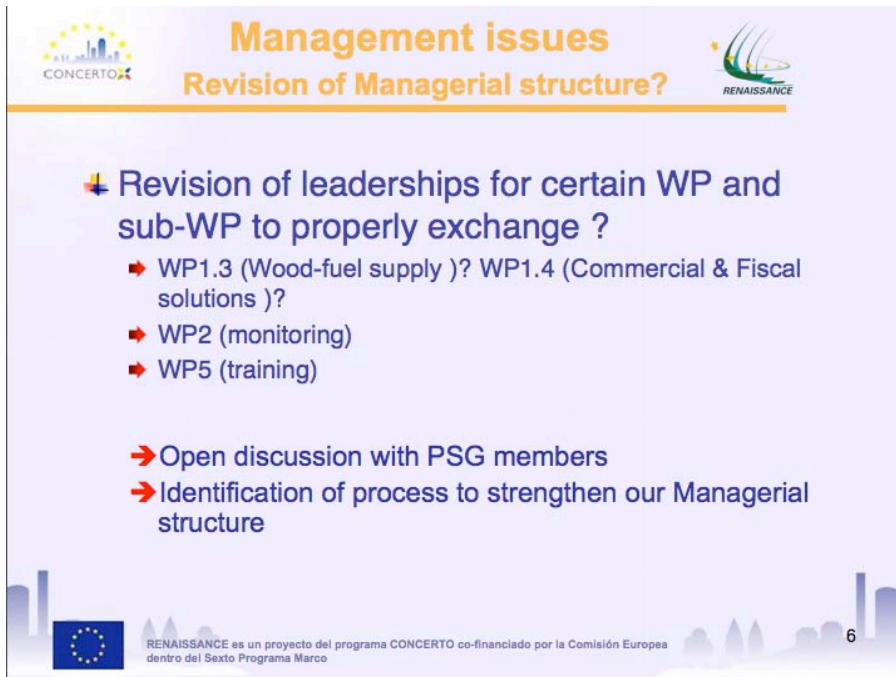
a) planned actions to be done IF NO prolongation (Next 12 months- as END of the contract);

b) planned actions to be done WITH prolongation (Next 18 months- from oct.2009 until March 2011);

- WHO will be doing what ? with contact details and name-functions of ERSAF staff

2/ Hespul (Project coordination) will present this note to DG TREN's technical officer, during 13/10/09 Brussels' meeting, to get his reaction.

3/ Hespul will get back to PSG members with updates on this item.



**Management issues**  
**Revision of Managerial structure?**

- ✚ Revision of leaderships for certain WP and sub-WP to properly exchange ?
  - WP1.3 (Wood-fuel supply )? WP1.4 (Commercial & Fiscal solutions )?
  - WP2 (monitoring)
  - WP5 (training)
- ➔ Open discussion with PSG members
- ➔ Identification of process to strengthen our Managerial structure

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### **Management: Relevance of reviewing leadership structure for certain WP/subWP**

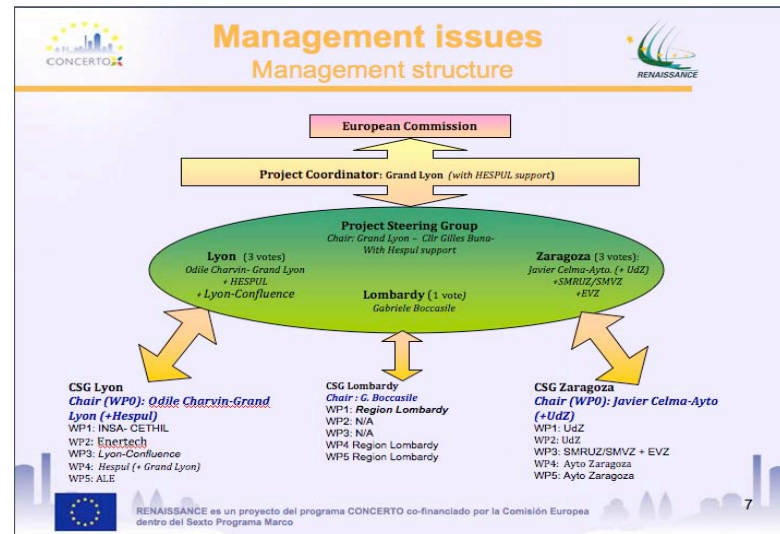
Hespul, as project coordinator, introduces this item, by regretting that this 8<sup>th</sup> PSG session will not be able to “decide” anything under this topic, due to the obvious lack of time. However, Hespul emphasizes the need to seriously discuss this topic, after the Year 4 Reporting process. UdZ, as local coordinator, reports that some of its ZAR partners had expressed their wish to “transfer” their project leadership to others (by instance, for WP1.4), since they are not capable to honour it properly. Same story for some partners in Grand Lyon community (for instance, WP2.2) LOM representative mentions that when ERSAF will be “on track”, they will be able to properly behave as project leader for WP1.3.

Hespul observes that this question of project leadership is sometimes troubling

### **Decision & Process to be followed:**

Hespul suggests that:

- 1/ it launches the process of revision by early 2010 by email to the PSG members;
- 2/ this item is discussed in between the 3 communities, and then, is shared amongst PSG members
- 3/ This reflection of management review must be done with the aim to find the “right replacement” of project WP leadership, according to the following governance principle; an equitable & fair distribution of responsibilities between the 3 communities.



### Management issues Project management structure

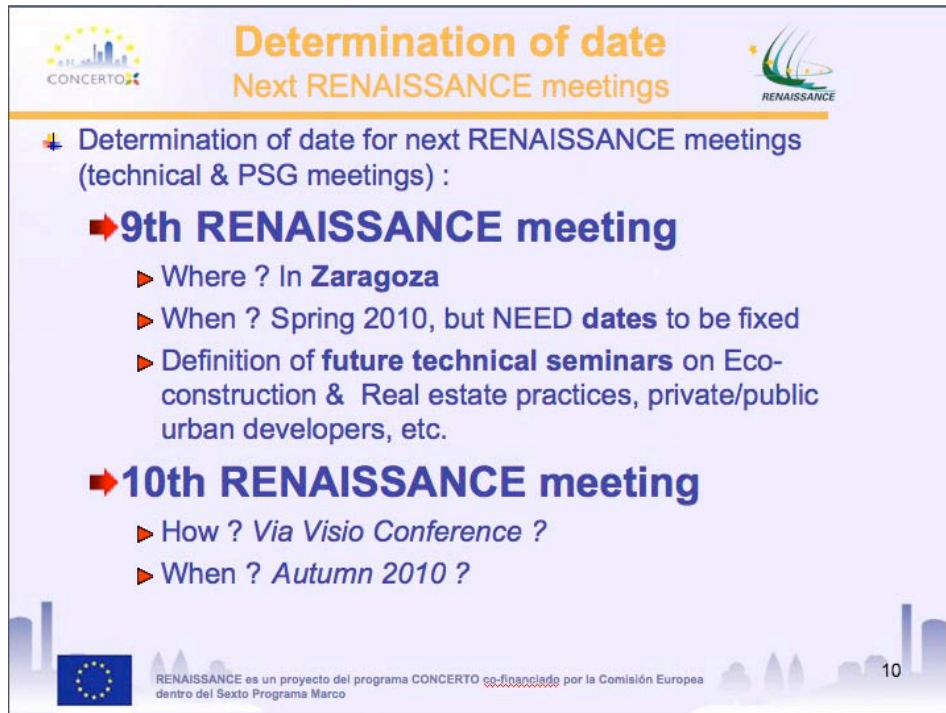
European overview on RENAISSANCE Leaders' structure	
WP	Renaissance European Leader
<b>WP0</b>	<b>Grand Lyon (+ Hespul)</b>
WP0.1	Hespul (+ Grand Lyon)
WP0.2	See local coordination
<b>WP1</b>	<b>INSA-CETHIL</b>
WP1.1	Grand Lyon
WP1.2	INSA-CETHIL
WP1.3	LOM/RL
WP1.4	URBIC
WP1.5	ECODES => UdZ
<b>WP2</b>	<b>UdZ</b>
WP2.1	See Local level, i.e. UdZ +Hespul
WP2.2	UdZ
WP2.3	See Local level, i.e. UdZ +INSA
<b>WP3</b>	<b>See local level (no European coordination)</b>
WP3.2.1 (RUE)	Ex-SEM Lyon confluence/SPLA Lyon confluence
WP3.2.2 (RES)	Ex-SEM Lyon confluence/SPLA Lyon confluence
WP3.3.1 (RUE)	Ex-SMRUZ/SMZV +EVZ
WP3.3.2 (RES)	Ex-SMRUZ/SMZV +EVZ
<b>WP4</b>	<b>Hespul</b>
WP4.1	See Local level
WP4.2	See Local level
<b>WP5</b>	<b>Ayto. Zaragoza</b>
WP5.1	See Local level
WP5.2	See Local level

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### Management issues Local management structure

WP	YEAR 3-REVISED Local consortium Leader		
	Lyon Cons.	Zaragoza Cons.	Lombardia
<b>WP0</b>	<b>Grand Lyon (+ Hespul)</b>	<b>Ayto Zaragoza (+ECODES =&gt;UdZ)</b>	<b>LOM</b>
WP0.1	Hespul (+ Grand Lyon)	x	x
WP0.2	Grand Lyon (+ Hespul)	Ayto Zaragoza (+ECODES =>UdZ)	LOM
<b>WP1</b>			
WP1.1	Grand Lyon	ECODES =>UdZ	x
WP1.2	INSA-CETHIL	UdZ	x
WP1.3	ALE	Urbic	LOM
WP1.4	Lyon confluence	Urbic	LOM
WP1.5	Hespul	ECODES =>UdZ	LOM
<b>WP2</b>		<b>UdZ</b>	<b>x</b>
WP2.1	Hespul	UdZ	x
WP2.2	Enertech	UdZ	x
WP2.3	INSA-Cethil	UdZ	x
<b>WP3</b>	<b>Ex-SEM / SPLA Lyon confluence</b>	<b>Ex-SMRUZ/SMVZ</b>	<b>x</b>
WP3.2.1 (RUE)	Lyon confluence	x	x
WP3.2.2 (RES)	Lyon confluence	x	x
WP3.3.1 (RUE)	x	Ex-SMRUZ/SMVZ & EVZ	x
WP3.3.2 (RES)	x	Ex-SMRUZ/SMVZ & EVZ	x
<b>WP4</b>	<b>HESPUL</b>	<b>Ayto. Zaragoza</b>	<b>LOM</b>
WP4.1	Grand Lyon	Ayto. Zaragoza	LOM
WP4.2	Hespul	Ayto. Zaragoza	LOM
<b>WP5</b>	<b>ALE</b>	<b>Ayto. Zaragoza</b>	<b>LOM</b>
WP5.1	ALE	Ayto. Zaragoza	LOM
WP5.2	ALE	Ayto. Zaragoza	LOM

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**Determination of date**  
**Next RENAISSANCE meetings**

✦ Determination of date for next RENAISSANCE meetings (technical & PSG meetings) :

➔ **9th RENAISSANCE meeting**

- ▶ Where ? In **Zaragoza**
- ▶ When ? Spring 2010, but **NEED dates** to be fixed
- ▶ Definition of **future technical seminars** on Eco-construction & Real estate practices, private/public urban developers, etc.

➔ **10th RENAISSANCE meeting**

- ▶ How ? *Via Visio Conference ?*
- ▶ When ? *Autumn 2010 ?*

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### Next 9<sup>th</sup> RENAISSANCE meeting- Zaragoza

Hespul, as project coordinator, recalls the decided previous arrangements at 7<sup>th</sup> PSG session. (See minutes – in English: [http://renaissance-project.eu/IMG/pdf/REN7\\_Minute\\_PSG\\_Lyon09\\_en.pdf](http://renaissance-project.eu/IMG/pdf/REN7_Minute_PSG_Lyon09_en.pdf) or in French: [http://renaissance-project.eu/IMG/pdf/REN7\\_Minute\\_PSG\\_Lyon09\\_fr.pdf](http://renaissance-project.eu/IMG/pdf/REN7_Minute_PSG_Lyon09_fr.pdf)).

In order to allow that this future 9<sup>th</sup> REN meeting is a success, Hespul highlights the need to well-anticipate this meeting, to make sure that the Developers, urban managers, and DG TREN/ concerto Plus officers will attend our 9<sup>th</sup> REN Meeting.

Ayto. agrees with the importance of well-anticipating this event. It mentions the main features of this future meeting. This 9<sup>th</sup> REN meeting should:

- be held sometimes between **March & April 2010**;
- be done, narrowly related to **inauguration** event of the Exhibition/Interpretation Centre (CUS)
- allow a large participation of European representatives, such as Concerto Plus, DG TREN people, etc...
- include 2 **technical seminars**, focusing on 2 main issues:
  - a) on promoters/Developers and construction fields
  - b) on refurbishment activities

### **Decision & Process to be followed:**

After discussion, it has been decided that:

1/ by the end of **November 2009**, the Ayto, with the assistance of the SMZV and UdZ, will produce a **note** that summarizes the aim of this meeting, and gives details on the technical seminars to be organised, etc...

2/ by the end of **November 2009**, ZAR community (via UdZ) will propose 2 “couple” of DATES to Grand Lyon’s & Lombardia communities, with the objective of **FIXING** a common couple of dates for this 9<sup>th</sup> meeting

3/ by **early December 2009**, a fixed couple of date will be identified and fixed, with a draft agenda, on technical seminars- in order to block agenda and to invite the target-people/representatives.

### Next 10<sup>th</sup> RENAISSANCE meeting- What?

No much time left to discuss this item, except a short share of perception on whether or not this first visio-conference was a “relevant” tool to organise a RENAISSANCE meeting. In general, the present PSG members conclude with a quite immediate positive impression, and possible replication.