

1. Introduction

RENAISSANCE project started in 2005. Lots of energy, money and time have been spent in this project. Significant results and outcomes have been achieved with nice and emblematic buildings about also on research activities. During the 5 last years, lots of difficulties have been faced but most of the barriers have been overcome thanks to the implication, determination and innovativeness of all RENAISSANCE partners. Thank to all the work achieved, all partners have gained significant experience in their respective field of expertise.

Thus, it is essential **to capitalize and disseminate all this experience and lessons learnt in order to promote both project results and RENAISSANCE partners work.**

2. Objectives of the experience capitalisation

The objectives in terms of communication are:

- publicizing the project
- promotion of "High Environmental Quality" approach in construction practices
- promotion of a new urban planning approach by local authorities
- publicizing the partnership approach
- favouring the adoption of a culture of eco-construction

Objectives in terms of content

- Identify the **problem faced** by project partners and stakeholders as to **better understand how they have been overcome** and which **innovative solution have been developed**
- Identification and documentation of the **main changes implied in current practices** for urban development projects
- Identification of the **main lessons learnt** from the project
- **Recommendations for other communities** that are planning to develop sustainable districts
- **Recommendations to urban planning and construction professionals** from policy makers to local association including real estate developers and other private companies
- **Recommendations to the European Commission** for future programs (e.g. Smart Cities) and European policies.

3. Different levels of reports

3.1. Final Reports (in English)

Final reports are mandatory (contractual).

They must be in English and based on the WP structure

They are quite technical and detailed and they have to cumulate and summarise the project activities and results over the full duration.

3.2. Experience capitalization at consortium level (in English)

As a minimum, we need to produce one common document based on experience capitalisation for the entire consortium.

The document will be in English for a dissemination of RENAISSANCE results at the European level. It will be quite short (about 20-30 pages). Its objective is mostly to present the main outcomes and achievement of RENAISSANCE project with the objective to encourage the reader to go further by reading other publications of RENAISSANCE.

The proposed structure for this document is:

1. 1 page description of RENAISSANCE project
2. 2 pages of description per communities
3. 1 "case study" (1 page) for each main issues addressed by the project with contacts and links for further information.

The following table gives some examples of the topics that can be addresses in the "Case studies".

LYON	LYO 1	Local Energy Policies	GL
	LYO 2	Energy efficient Design	INSA
	LYO 3	PV a the district scale	HESPUL
	LYO 4	Inhabitants training and awareness raising	HESPUL/ALE
	LYO 5	Airtightness trainings on site	ALE
	LYO 6	Energy Monitoring campaign	ENERTECH
	LYO 7	O&M	ENERTECH
ZARAGOZA	ZAR 1	URSUS	UdZ
	ZAR 2	ESCO & Gas heat pump for cooling	URBIC
	ZAR 3	"live monitoring"	UdZ
	ZAR 4		
	ZAR 5		
	...		
	...		
LOMBRDIA	LOM 1	Short Rotation Forestry	
	LOM 2	Biomass heating ESCO	
	LOM 3		
	...		
	...		

The SESAC final report "*Innovative Sustainable Construction: Together for low-energy city with High quality of life*" is a good example of what can be achieved with this publication: http://www.concerto-sesac.eu/IMG/pdf/SESAC_Innovative_Sustainable_Construction.pdf

3.3. Experience Capitalization at the community level (in national language)

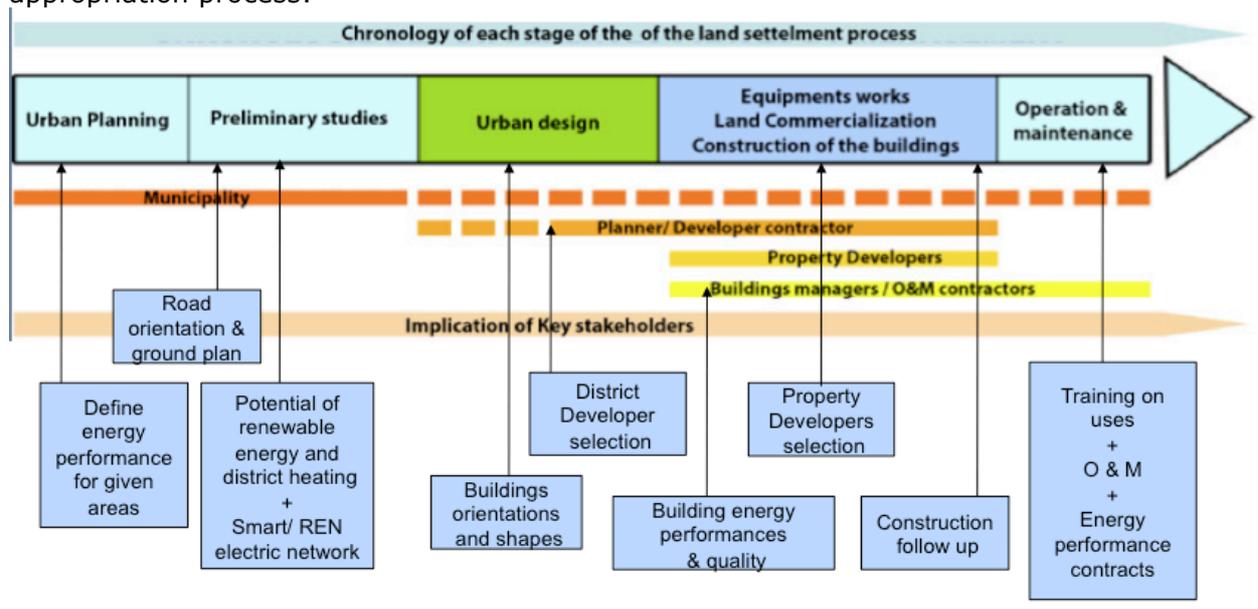
The objective of this work is to **produce documentation in national language focused to national stakeholders and decision makers.**

Publications should detailed all the lessons learnt and recommendations from RENAISSANCE.

This document isn't mandatory and each community should feel free to do it based on its own interest and needs. However, **it seems essential to work on a good local experience capitalisation and lessons learnt dissemination.** For example, for URBIC, it may be very interesting to explain the work achieved with the ESCO and the in order to promote it at the national level.

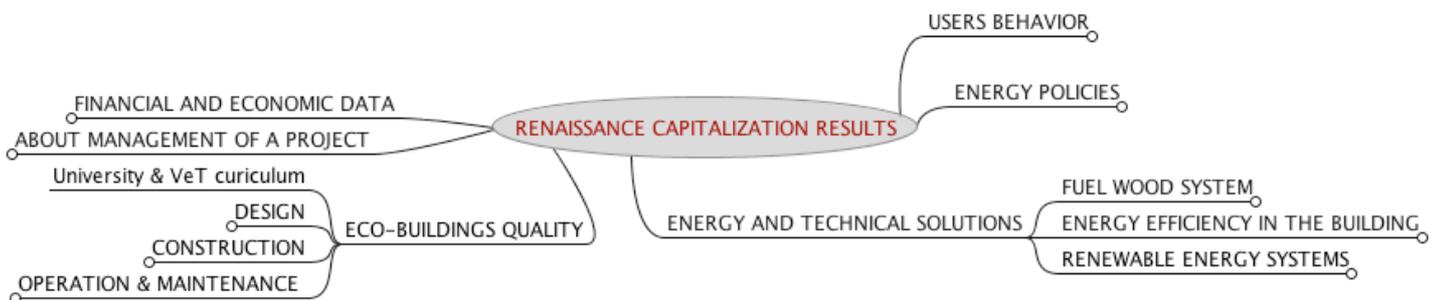
It may be useful to identify each breaking point along all the process for the construction of a sustainable district. For each point a special attention should be paid to energy related

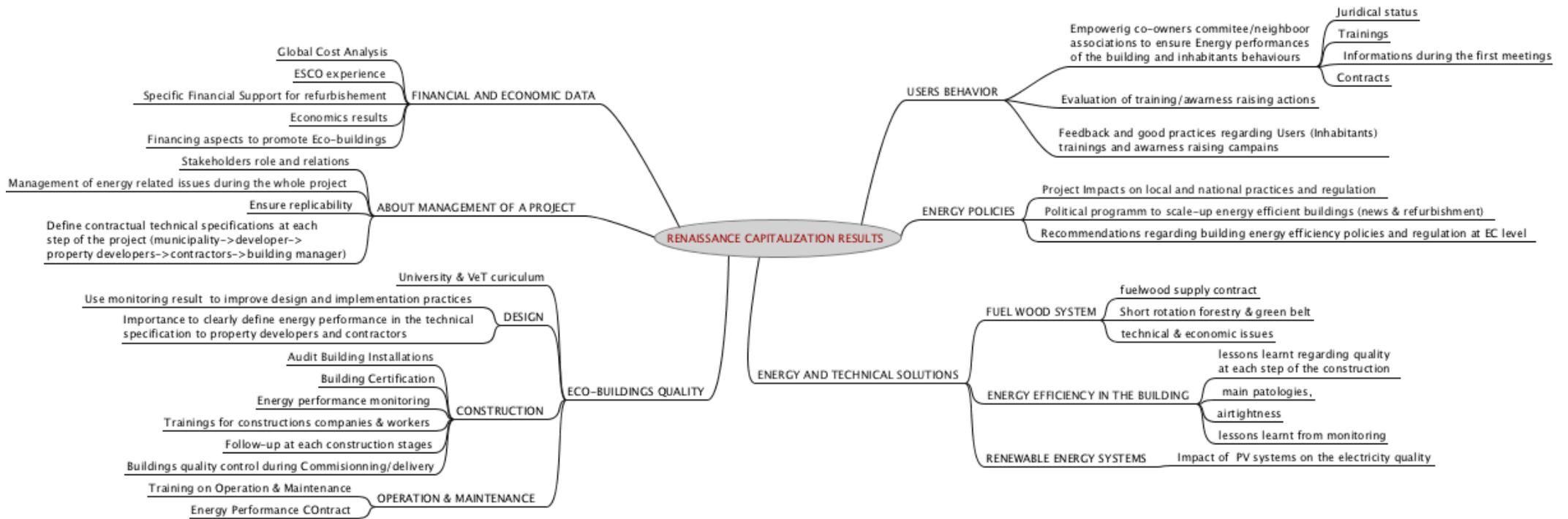
issues. The following figure gives a first overview of the breaking point along the appropriation process:



At the consortium level, it could be very useful to work on a common methodology that each community will adapt depending on local context and needs. A first work has been done during the technical workshop in Milan (1st June 2011) to determine what should be included in the experience capitalisation.

The following graphs detail, which are the main topic than can be addressed in the capitalisation document.





Basically, the publication on experience capitalization can be defined as follow:

- A valorisation of the final report at the local and national level in national language
- Final reports will be resumed but enhanced by interviews and feedbacks from the project stakeholders
- The publication based on experience capitalization will not be based on the WP structure but each community will be free to organise the structure, as they want depending of local context and objectives.

4. Next steps

4.1. Final reports

See the minutes of the technical sessions on agenda.

Reminder: all partners should send their comments regarding the first draft for the final reports content by the 26th of May.

4.2. Experience capitalization at consortium level

- **For the next CSG meeting**-> each partner should said on which topic he want to do a "case study" (5 line description)
- The content of the publication (detailed draft) will be discussed in during the **next RENAISSANCE meeting** – Visio Conference in October.

4.3. Experience Capitalization at the community level

May 2011 (11th REN meeting) - DONE

1. Discussion about the opportunity to capitalise experience
2. Discussion on a common vision and methodology between LYON and ZAR.
3. Identification of the key questions to be addressed by the experience capitalisation.

July/August 2011 (During local CSG)

4. Discuss the opportunity to capitalize project experience, to document it (publications) and to disseminate lessons learnt
5. Partners should agree on which topic they want to capitalize experience in a small report (5-20 pages) in national language. This document will be a booklet detailing the issues raised in the "case study".
6. Agree with all partners on a time schedule.

1st September 2011

Each community will made a note to detail its objectives and outcomes regarding experience capitalisation as well as a tentative schedule.

Final Objective: To published all the documents **by April 2012**, in order to disseminate them during the final conference.